Instructions for Accessing the ProQuest Database e-Book Collection

1. Download and install Ritsumeikan’s VPN (Virtual Private Network) to allow access to library services when off-campus. (see attached document).

2. Go to the RU Library homepage at http://www.ritsumei.ac.jp/lib/.

3. At the top right, click on English.

4. Click on Databases.

5. Click on All Databases lists.
   (or access directly via https://database.ritsumei.ac.jp/opac/gateway/?lang=1)

6. Click on P.

7. Scroll down and choose ProQuest Central (Aggregator).

8. On the ProQuest search page select Books.

9. Enter your search term and hit the search button.

10. Click on Search Tips at the end of the search bar for help finding an item.
VPN settings

1 Overview

When off-campus, VPN (Virtual Private Network) access is a useful tool for GLA faculty, staff and students to remain connected to vital Ritsumeikan resources. It is useful for connecting to several services, including:

- The library site and the services within, including online databases such as ProQuest.
- Software downloads from RAINBOW’s Download station.
- Web servers accessed by protocols such as FTP (File Transfer Protocol).

2 Installing and connecting to the VPN

2.1 User account settings

To connect to Ritsumeikan’s VPN, you first need to ensure that your user account allows you to connect to the VPN. Login to https://idinfo.ritsumei.ac.jp/webmtn/sso-joint and confirm that your user account is able to use the VPN.

a. Go to User Settings (left menu).

b. Under VPN, ensure that Use is selected.

c. Save by pressing the blue button in the bottom left.
2.2 Installing the VPN software

- **Windows** and **Mac** users should go to https://sslvpn.ritsumei.ac.jp, enter their Ritsumeikan username and password and press the blue **Download** button. Run through the installation steps as prompted. Note:
  - Windows users may be prompted *Do you want to allow this app to make changes to your device? Select Yes.*
  - Windows users may also need to reboot their machine.

- **Android** users can search for *CISCO AnyConnect* in the Google Play store or go to https://play.google.com/store/apps/details?id=com.cisco.anyconnect.vpn.android.avf

- **iOS** (iPad, iPhone) users can search for *CISCO AnyConnect* in the App Store or go to https://itunes.apple.com/jp/app/cisco-anyconnect/id1135064690?mt=8

Users who require further assistance in installing the VPN on their device can consult the detailed user manuals listed in *Section 2.4.*

2.3 Connecting to the VPN

- Enter sslvpn.ritsumei.ac.jp as the server name.
- Press the **Connect** button.
- Enter your Ritsumeikan username and password.
- If your username and password were correct, you should now be connected to Ritsumeikan's network.
2.4 Further instructions

You can consult the following RAINBOW manuals for further assistance in installing the VPN on your device:

- **Windows** — https://secure.ritsumei.ac.jp/students/rainbow/manual/manual-vpnsetting-win-e.pdf
- **Mac** — https://secure.ritsumei.ac.jp/students/rainbow/manual/manual-vpnsetting-mac-e.pdf
- **Android** — https://secure.ritsumei.ac.jp/students/rainbow/manual/manual-vpnsetting-android-e.pdf
- **iOS** (iPad, iPhone) — https://secure.ritsumei.ac.jp/students/rainbow/manual/manual-vpnsetting-ios-e.pdf

3 Problems

If in doubt or experiencing any technical problems, please consult Ritsumeikan’s RAINBOW IT Service Desk: http://www.ritsumei.ac.jp/rainbow/.