

Undergraduate International Students:

Application for National Health Insurance Fee Assistance provided by the Ritsumeikan University Parents Association of Student Education Assistance (Spring Semester)

The Parents Association of Student Education Assistance is an association of parents and guardians of Ritsumeikan University students. In addition to conducting activities such as holding parent education discussion groups, this association also provides assistance to students in the form of scholarships, etc. One of the student assistance activities provided by this association is to help international students pay part of their National Health Insurance Fees.

1. Applicants must meet the following criteria to be eligible to apply:
 - **Undergraduate, degree-seeking student**
 - **Enrolled in the Parents Association of Student Education Assistance** (i.e. those who have not completed cancellation procedures for the Parents Association of Student Education Assistance) *As a rule, all students enroll at the time of enrollment in the university
 - **Enrolled in and paying fees for the National Health Insurance for 2016**
 - **Students of any visa status are eligible to apply** (family visas, Japanese spouse visas, etc. all acceptable)
 - **If two members of the same household (e.g. siblings, married couple, etc.) are attending Ritsumeikan as undergraduate students at the same time, only one may be eligible to receive the assistance**
 - Students who have applied for Kyoto City's Ryugakusei Kokuho Hojo subsidy are also eligible to apply*Students who will be enrolled throughout 2016 academic year should apply now or during the fall period (scheduled for December)

2. Students eligible to receive the assistance are as follows:

Of those who applied, students who have completed payment of their AY2016 tuition fees and Parents Association of Student Education Assistance membership fees are eligible.

(Under the following circumstances, the tuition fees listed must be paid in order to be eligible for receipt)

*Those scheduled to graduate upon completion of the spring 2016 semester – spring tuition fees

*Those scheduled to remain enrolled all year or study abroad for the fall semester – spring, fall tuition fees

*Those planned to take a leave of absence for the fall semester – spring tuition and fall registration fees

- **Those scheduled to graduate at the end of the spring 2016 semester or who intend to study abroad during the fall 2016 semester, or those who intend to take a leave of absence during the fall 2016 semester will receive the subsidy in July. Those who will be enrolled throughout the 2016 academic year will receive the subsidy at the end of January 2017.**
- **You do not meet the requirements and will not receive assistance if your bank account is closed at the time of assistance payment, if you have not completed payment of this academic year's tuition fees, or if you have cancelled your membership in the Parents Association of Student Education Assistance**

3. Amount of Assistance: 5000 yen per year
4. Application Period: From Wednesday, June 22, 2016 ~ Wednesday, July 6, 2016 at 17:00
5. Where to Apply: The International Center on your campus *applications made at campuses other than your own will not be accepted
6. How to Apply
 - Print out the application form in A4 size and fill out the required information. The form can be downloaded from CAMPUS WEB or the web page below
http://www.ritsumei.ac.jp/eng/html/current/daily_life/support/index.html/

- Attach a clear, actual-sized copy of the front of the National Health Insurance card showing the applicant name, insurance card number, and expiration date (card must not be expired)
- Attach a copy of the inside front cover of the bank passbook, showing the name in katakana, the bank and branch name, as well as the account number and type (Kyoto Shinyo Kinko account holders must also attach a copy of their Cash Card). The account for the transfer must be a bank (銀行) or credit union (信用金庫) account in the applicant's name.