

## Undergraduate International Students (all residence statuses eligible):

# Application for National Health Insurance Fee Assistance provided by the Ritsumeikan University Parents Association of Student Education Assistance (Spring Semester)

June 2018, Ritsumeikan University International Center

The Parents Association of Student Education Assistance is an association of parents and guardians of Ritsumeikan University students. In addition to conducting activities such as holding parent education discussion groups, this association also provides assistance to students in the form of scholarships, etc. One form of assistance provided by this association is to help international students pay part of their National Health Insurance Fees.

### 1. Applicants must meet the following 3 criteria to be eligible to apply:

1. Undergraduate, degree-seeking student
2. Enrolled in the Parents Association of Student Education Assistance (i.e. those who have not completed cancellation procedures for the Parents Association of Student Education Assistance) \*As a rule, all students enroll at the time of enrollment in the university
3. Enrolled in and paying fees for the National Health Insurance for 2018

**\*Students of any visa status are eligible to apply** (family visas, Japanese spouse visas, etc. all acceptable)

**\*If two members of the same household (e.g. siblings, married couple, etc.) are attending Ritsumeikan as undergraduate students at the same time, only one is eligible to receive the assistance**

**\*Students who have applied for Kyoto City's Ryugakusei Kokuho Hojo subsidy are also eligible to apply**

### 2. Students eligible to receive the assistance are as follows: Those who applied who have completed payment of their AY2018 tuition fees and Parents Association of Student Education Assistance membership fees.

### 3. Amount of Assistance: 5000 yen per year

### 4. Application Period: From Monday, June 18, 2018 ~ Friday, June 29, 2018 at 17:00

\*Applications may only be submitted during the International Center's operational hours.

\*Those scheduled to graduate in September who plan to close their bank accounts early should apply soon.

### 5. Where to Apply: The International Center \*You may apply at any one of the centers (any campus)

### 6. How to Apply: Print out the application form in A4 size and fill out the required information. Download the form from manaba+R, the web page below, or pick up a copy at the International Center.

[http://www.ritsumei.ac.jp/eng/html/current/daily\\_life/support/index.html](http://www.ritsumei.ac.jp/eng/html/current/daily_life/support/index.html)

1. Attach a clear, actual-sized copy of the front of the National Health Insurance card showing the applicant name, insurance card number, and expiration date (card must not be expired)
2. Attach a copy of the inside front cover of the bank passbook, showing the name in katakana, the bank and branch name, as well as the account number and type. The account for the transfer must be a bank (銀行) or credit union (信用金庫) account in the applicant's name.
3. Kyoto Shinyo Kinko account holders must also attach a copy of their Cash Card.
4. If your proof of National Health Insurance is an older non-card type, take a copy of the first page and affix it to the back of your application form.
5. If the bank account you listed on your application form is closed at the time of assistance deposit, if you haven't paid the full year's tuition and academic fees, or if you have cancelled your membership in the Parents Association of Student Education Assistance, etc., you will no longer fulfill the assistance payment criteria and therefore will not receive the assistance.

6. Applications will be accepted during the Spring and Fall Semesters. Please apply during one of these application periods only. If you mistakenly apply during both semesters and the bank account information you listed is different, the Fee Assistance will be deposited into the bank account listed on your application submitted during the Fall Semester application period.

7. **Payment Timeframe: Late February 2019 (scheduled).**

**\*Early payment will be made in July 2018 (scheduled) for those who are scheduled to graduate this September, or who plan to take a study abroad or a leave of absence during the Fall 2018 Semester. Please do not close your bank account before the payment is finalized.**