

On special features in the Journal

July 24, 2019

AJI Editorial Board

The Editorial Board of Asia-Japan Research Institute has decided to accept proposals for special features in the second volume of the Journal and after.

The guidelines are as follows:

- (1) Proposers shall be among the qualified researchers to submit papers within the university. Such a proposer (hence, the special feature editor), upon consultation and agreement with other prospective authors, proposes to the Board a special feature, that is, a special theme under which titles of papers and authors' names of more than three papers are assembled, written single-spaced on one page of A4 size, before the deadline of submitting papers to the journal, with sufficient time. ("Sufficient time" depends on preparation of a given special feature, therefore, the time span is not specified. The special feature can also be submitted with its papers on the deadline day. However, it will be better if the special feature editor can consult with the Board beforehand.)
- (2) Whether a proposal qualifies for acceptance as a special feature will be decided by the Board.
- (3) Papers under a special feature will be treated the same as all other papers in terms of the review system. In case only one or two papers are accepted as publishable by the referees, they will be published as independent papers, not as part of a special feature. If three or more papers are accepted by the referees, these papers will be published collectively under the special feature, with a preface by the special feature editor.
- (4) Where to put the special feature (either before the independent articles or after) will be decided by the Board, after the end of review process and the completion of making a special feature. While the order of research articles in the volume is under the jurisdiction of the Board, for the special feature, the discernment of its editor will be duly respected in the Board's decision.
- (5) In case some of the papers are downgraded to research notes after the review, a special feature can be made with one research article and two research notes, or more. However, since the journal

doesn't publish research notes, such a special feature will be published in the Academic Bulletin.

(6) Special feature editors can also make a proposal to the Academic Bulletin. The procedures will be same as for the journal stated above.