

Correspondence to the spread of the new coronavirus (updated)

The Ritsumeikan Trust Crisis Response Task Force

April 13, 2020

1. Basic concept

A school or university is a place where students and children live and study together, and an outbreak of an infectious disease would have a major impact on the health and safety of students, children and staff.

Based on information from the government and related ministries and agencies, as well as internal and external developments, and based on the recommendations of experts and experts, we will make a comprehensive judgment.

2. Extension of the applicable period

(1) Extension of the applicable period

The application period was extended from May 2 to the end of July. z The application period was extended to the end of May. The target period may be changed in response to future changes in circumstances.

(2) Reasons for the extension

On 7 April, the Prime Minister's Office issued a "state of emergency" under the Special Measures Law for 7 prefectures, including Tokyo and Osaka prefectures, following which emergency measures, including requests from local authorities to stay outside the city, were issued.

As a result, the university has indicated that it will continue to use the web for the spring semester, although it may switch to face-to-face teaching if the situation improves.

In the meantime, if the situation improves and a decision is made to return to face-to-face classes, a decision will be made to shorten the applicable period.

3. When the "Declaration of the Emergency Situation" is issued.

Implement the response based on the "Response to the declaration of a state of emergency by the government" (by the Executive Board on April 6, 2020).

<Decided on April 6, April 8 to May 6>

The university will not allow students to enter all of its campuses (classes will be cancelled, including online).

Cancellation or postponement of activities and request for students to leave the premises

Temporary closure of affiliated schools located in Kyoto and Shiga.

In principle, faculty and staff will work from home or be on standby at home (to ensure the minimum necessary for campus security/preservation and business management).

<Response after lifting the declaration of the emergency situation >

4. Admission to and use of facilities at universities and other campuses.

In principle, there are no restrictions on entry and use of facilities at universities and other campuses. However, when an infected person is found in the school, or when it is deemed necessary for infection prevention, access or use of facilities may be temporarily restricted.

The library and multimedia rooms and other facilities will remain open and available as they are now. In addition, with regard to the use of facilities such as learning commons, where a certain number of people can communicate with each other in close proximity, the director or manager of each facility may decide to change the method of use or to temporarily stop the use.

5. Correspondence to ceremonies, events, etc.

(1) Target business

Those that require a certain number of people to gather in one place and stay for more than a certain amount of time in a situation where they cannot get close enough to each other
Classes conducted in a form similar to those conducted in a classroom, such as in a two-sided format

(2) Action Plan

It is recommended that you wait or postpone anything that is not needed.

Recommend that events with a high risk of contact and contamination by droplets, such as social gatherings and social events with full board, events where various people are supposed to touch objects, etc. be cancelled or postponed.

We recommend that you wait or postpone camp-style events that involve overnight stays.

We advise you to wait or postpone any event that involves an extended period of travel by group chartered bus, etc.

If this is not possible, we recommend that you wait or postpone the procedure. o You must thoroughly avoid "where three conditions overlap at the same time" (3 densities).

- Poorly ventilated enclosed space (enclosed)
- Many people compact (compact)
- Talk in close quarters (close).

(3) Points to keep in mind

No restrictions will be placed on major learning and research activities, but thorough infection

prevention measures will be requested. In particular, please be especially careful to avoid "situations where the three conditions mentioned above overlap at the same time.

Please take note of the following points for ceremonies, events, etc. that are important and difficult to reschedule but must be held on campus.

- The organisers should take measures to prevent infection, such as frequent ventilation and seating arrangements to prevent people from being seated too tightly together, so as to avoid the "three densities" of "closed, closed and close".
- Fasten the surface of the surface to be cleaned.
- The participants are requested to take infection prevention measures such as careful washing and cough etiquette (wearing a mask).
- Set up alcohol disinfectant at the air vent of the venue.
- Implement infection prevention measures such as washing and wearing a mask for the management staff.
- Please do not wait for social gatherings, social events, etc. associated with the event.

6 . Holding and management of meetings

In accordance with the Guidelines for Holding and Operating Conferences to Prevent the Spread of the New Coronavirus (March 2, 2020, Legal Emergency Response Headquarters)
The application period was extended to the end of July, although it was extended to May 2. However, if it is determined that the situation has improved, the period of coverage may be shortened.

7 . Off-campus loan of facilities

Request the organizers to consider whether to cancel or postpone the event based on the above "5. Policies for Ceremonies and Events". If you have decided not to do so, you will not be charged a cancellation fee, etc.

If it is unavoidable, the organizer will be asked to take measures to prevent infectious diseases. In addition, even when events are held, it is requested that social gatherings and social gatherings associated with the event be cancelled.

For the time being, we will not be accepting new applications for off-campus loans until the end of July.