Application Guidelines for Ritsumeikan University
Graduate School Doctoral Course Research Scholarship A and B for Academic Year 2025

This scholarship is intended to encourage research activities by subsidizing tuition fees for those who are enrolled in the graduate school of Ritsumeikan University and who have or can be expected to have excellent research achievements in light of the educational and research objectives of their respective graduate schools.

1. Application Requirements

Meet one of the following application qualifications.

(1) Students enrolled in the 1st to 3rd year of the doctoral program

(2) Students enrolled in the 3rd to 5th year of an integrated doctoral program

(3) Students enrolled in the 1st to 4th year of a 4-year doctoral program

*"Enrolled " refers to students whose academic status is "enrolled" or "studying abroad"

However, the following students are not eligible for this scholarship

(1) Students who are enrolled for more than the standard enrollment period.

(2) Government-financed or sponsored foreign students.

(3) International students under an agreement with a foreign university who have not paid tuition fees to Ritsumeikan University.

(4) In addition to (2) and (3), students who have received other scholarships equivalent to the full amount of tuition fees or who have paid the full amount of tuition fees by an organization or institution that provides scholarship benefits on their behalf.

(5) Students who are granted the "Graduate Category I" of the "Ritsumeikan University Tuition Reduction Scholarship for International Students.

(6) Those who are receiving scholarships that cannot be combined (including recipients of MEXT scholarships, foreign government scholarships, Asian Development Bank scholarships, World Bank scholarships, etc.).
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(7) Students on leave of absence from the university. If a student takes a leave of absence after being selected, the student will be disqualified from receiving the scholarship.

(8) Those who are currently employed as JSPS Postdoctoral Fellowship Fellows

(9) Those stipulated in Article 80 of the Ritsumeikan University Graduate School Regulations (those who have paid the special enrollment fee in lieu of tuition)

Application Precautions

(1) It is not possible to specify the type of scholarship (A or B) to apply for; applications for A and B scholarships will be made in batches, and the criteria for receiving the scholarship will be outstanding students for A, and outstanding students equivalent to A for B.

(2) Based on the application, each graduate school will conduct a selection process and decide whether the applicant is "Accepted" (one of the scholarship types (A or B) at each graduate school) or "Not accepted".

(3) This scholarship may be combined with other scholarships. However, please make sure that there is no prohibition on the co-subscription of this scholarship with any other scholarship before applying.

(4) The "educational and research objectives of each graduate school" listed as the subject of the application shall be the "educational and research objectives" stipulated in the regulations of each graduate school.

(5) NEXT Student Fellows and RARA Student Fellow electees are also eligible to apply.

2. Number of Recipients

The number recipients for Scholarship A and Scholarship B are as follows.

Scholarship A : 5% of the total number of students enrolled in the doctoral program at each graduate school as of May 1, 2025, is the maximum number of students to be selected.

Scholarship B : 15% of the total number of students enrolled in the doctoral program at each graduate school as of May 1, 2025, is the maximum number of students to be selected.

3. Amount of Benefit

The benefit amounts for Scholarship A and Scholarship B are as follows.

Scholarship A : Amount equivalent to tuition fees

Scholarship B : Equivalent to half tuition fees

 * Tuition fee refers to the amount of tuition fee to be paid for the semester.

 * When a student who is granted the "Graduate Category II" of "Ritsumeikan University Tuition Reduction Scholarship for International Students" (hereinafter referred to as "Graduate Category II") receives this scholarship at the same time, the scholarship amount will be as follows

   (1) Scholarship A: Amount equivalent to tuition minus the amount for "Graduate Category II"

   (2) Scholarship B: Half of the amount equivalent to tuition minus the amount for "Graduate Category II"

4. Benefit Period

This scholarship is awarded for two semesters from the beginning of the semester in which the scholarship is awarded. However, if any of the following cases occur after the student has been selected to receive the scholarship, the scholarship award will be cancelled.

(1) When the student loses his/hers student status

(2) When the student is on leave of absence

(3) When the student has been disciplined

(4) When the student falls under any of the items of Article 80 of the Ritsumeikan University Graduate School Regulations

(5) Any other circumstances that the Dean of the Division of Academic Affairs deems inappropriate for a scholarship recipient

5. Application Period

(1) Application period (no applications will be accepted after the deadline for any reason)

Spring Semester Application: Monday, May 19 – Wednesday, May 28, 2025 <Close at PM 11:55 Japan time>

Fall Semester Application: Monday, October 20 – Wednesday, October 29, 2025 <Close at PM 11:55 Japan time>

(2) Application for Fall Semester

Whether or not to accept applications for the fall semester term depends on the graduate school.

For the following graduate schools that accept applications for the fall semester, the semester to apply depends on the time of admission.

<Graduate Schools that will be accepting applications for the fall semester in AY2025>

Graduate School of International Relations, Graduate School of Policy Sciences, Graduate School of Core Ethics and Frontier Sciences, Graduate School of Technology Management, *Graduate School of Economics (The Graduate School of Economics will begin accepting applications for the Fall semester beginning with students

entered in September 2025. For students admitted in September before AY 2025, please apply at the time of application for the Spring semester.)

< Application period >

Spring semester application: Students admitted in April

Fall semester application: Students admitted in September

* If a student who was selected for this scholarship A or B in the fall semester 2025 application and is subsequently offered a JSPS Fellowship or becomes a candidate for the second round of selection, and wishes to receive a new Research Encouragement S starting in 2026, he/she must decline the second scholarship A or B for the scholarship benefit for the 202 application. (Duplicate awards are not permitted.)

6. How to Apply

(1) How to apply

manaba+R (submitted by "Graduate School Career Path Support Center")

*   Please refer to the attached "How to Submit Application and Procedural Documents" for application procedures.

(2) Documents to be submitted

Please submit the following documents as PDF data in the order 1-4 with "Name (student ID number +"_" + the name of the document to be submitted) and submit them through manaba+R ("Graduate School Career Path Support Center"). Please follow the instructions of your graduate school on how to submit 5.

*   Example of PDF file name for submission: 1_ Application Receipt Check Form.pdf

Document number	Name of document to be submitted (file name)	Japanese/English	Remarks
1	Application Receipt Check Form	Common form	Available on the website
2	Doctoral Course Scholarship Research Grant Application Form	Common form	Available on Ri-SEARCH system
3	Research Achievement Report	Separate form	Available on Ri-SEARCH system
4	Application for A/B Scholarship for Doctoral Program	Common form	Available on the website
5	Individual Graduate School Documents	-	Available on the website

* 1, 4, and 5 can be downloaded from the manaba+R ("Graduate School Career Path Support Center") .

< https://ct.ritsumei.ac.jp/ct/page_8124324c2012476_272570559 >

* 5 does not need to be submitted for some graduate schools.

* 2 and 3 from are available on "Ritsumeikan University Search Engine of Academic Record and Career History of Young Researchers (Ri-SEARCH)".

* Reformatting of the frames on each page is prohibited..

* If the application documents are incomplete, the application will be reviewed as incomplete (and may not be eligible for review).

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How to register on the Ritsumeikan University Search Engine of Academic Record and Career History of Young Researchers (Ri-SEARCH)" page

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STEP 1

Log in to the "Ritsumeikan University Search Engine of Academic Record and Career History of Young Researchers (Ri-SEARCH)" with your RAINBOW ID.
https://gyoseki-web.ritsumei.ac.jp/ritgsap/P300
＊ The log-in page is in Japanese only. You can change the language to English after logging-in. Please refer to the manual regarding how to log-in.

STEP 2

Click on "Basic items," "Achievement items," "Social action items," and "Others" and enter the required information. After entering the required information, click "Create an Application Form (D only)" and "Research Achievement Report" to create the application and report.
＊ Please enter only the information you wish to reflect in the applicant information and the research achievement report.
＊ Refer to the manual for operating instructions.
https://www.ritsumei.ac.jp/file.jsp?id=574880
- How to create an application form for scholarship/grant programs: Page 17-18
- How to create a research achievements report: Page 19-20

STEP 3

For each application document, follow the steps below and save the data.

(1) Doctoral Course Scholarship/Research Fellowship Application Form
Click the "Create an Application Form (D only)" link under "Application for scholarships and grants" to go to the editing page, and then click the "Add" button to open the editing page. Select "KENKYU-SHOREI Scholarship" for the "Name of scholarship/Research fund you want to create", fill in the required fields, and click the "Update" button. Check the "Print" box for the appropriate application form, and click the "Print" button to display the application form in a separate window.

(2) Research Achievement Report
Click the "Research Achievements Report" link under "Application for scholarships and grants" to go to the editing page, and then click the "Add" button to open the editing page. Check the "Output" box for the achievement you wish to include in the report, and click the "Add" button. Check the "Print" box for the relevant research achievement report, and click the "Print" button to display the application form in a separate window.

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7. Selection

The Dean of the Division of Academic Affairs will determine the recipients of this scholarship after screening of documents by the graduate school to which the student belongs.

8. Announcement of Selection Results (tentative)

The selection results will be announced on the following dates and methods

	Spring Semester Application	**Fall Semester Application**
Date of announcement	Monday, July 14, 2025	Monday, December 15, 2025
Method of announcement	The results will be notified by the notification function of manaba+R.	

9. **Methods of Scholarship Benefits**

Scholarship recipients will receive the scholarship in principle by bank transfer to a bank account in their name every semester for two semesters after completing the prescribed procedures. <u>Please note that the scholarship funds will not be applied to tuition fees.</u>

10. **Benefit Procedure**

Scholarship recipients are required to submit the "Pledge" by the deadline. Failure to submit the " Pledge" will result in denial of the scholarship.

(1) Submission deadline
Spring Semester Application: Friday, August 22, 2025
Fall Semester Application: Friday, January 16, 2026

(2) Submission method
Please submit the necessary documents from the URL provided in the manaba+R selection result notification (acceptance notification).

<Contact information>
Office of academic affairs (Kinugasa)
ru-kym01@st.ritsumei.ac.jp

Educational Mission/Screening Method (Evaluation Criteria) /Screening System

Graduate Schools	Educational Mission	【Reference】Screening Method (Evaluation Criteria)	【Reference】Screening System
Economics	The general mission of the Graduate School of Economics is to develop scholars and professionals who can contribute to the society as just and ethical global citizens ("The Ritsumeikan Charter") with high levels of academic knowledge and analytical skills in economics. Through this program, researchers acquire a broad perspective, higher specialization in knowledge and skills, and a superior capacity to pioneer new spheres of research on their own. Also, in answer to the worldwide need for specialists with doctorate qualifications, this program develops human resources (including foreign students) with internationally acknowledged logical and creative thinking abilities.	Give first priority to the evaluation of research achievements (Thesis, Presentation at an academic conference etc.) according to the Educational Mission.	Successful applicants will be determined at the executive committee meeting and the graduate school committee meeting after document screening.
Science and Engineering	In the Graduate School of Science and Engineering, our aim is to train researchers and professionals to possess not only a high level of theory and skills in the specialist fields of science and engineering, but also the ability to make creative discoveries in accordance with the Ritsumeikan School Spirit and Educational Philosophy. For the Doctoral Program, in accordance with the educational policy and philosophy of the Graduate School of Science and Engineering, our educational objectives are to develop human resources with the following capabilities; 1. Individuals who possess specialist knowledge and the ability to engage in creative research in the natural sciences and specialist areas. 2. Individuals with high-level logical writing skills, presentation abilities, and communications skills. 3. Individuals with the ability to set out and solve social problems in society and the leadership qualities required to work toward their resolution, on the basis of their awareness of their own responsibility as researchers or technicians.	In accordance with the educational policy of the Graduate School of Science and Engineering, students who have achieved or were expected to achieve excellence in their research fields will be awarded. Their research progress, research proposal, and research achievements such as presenting at a conference or/and publishing a paper will be comprehensively evaluated.	The candidates will be selected at the Executive Meeting and the Directors' Meeting at the Graduate School of Science and Engineering based on the screening results of their submitted application documents conducted at the Department Meeting or the Academic Meeting of the Graduate School of Science and Engineering.

International Relations	The Graduate School of International Relations (GSIR) is committed to excellence in graduate training. The GSIR's general mission is to produce scholars of international relations who can contribute to the better understanding of political, economic, and socio-cultural aspects of globalizing societies with interdisciplinary social-scientific approaches, and professionals in various fields who possess the knowledge and skills rooted in the academic background of international relations to solve problems in international community. The Graduate School of International Relations' doctoral program is devoted to postgraduate education for students who wish to pursue careers as researchers and engage in innovative scholarship, and also for those who wish to pursue advanced professional careers with a relevant academic background and develop problem-solving capacity in the international arena. To this end, the program strives to provide students with a research environment where they can enhance their academic knowledge of international relations, elaborate their capacity in multicultural communication, and develop their professional knowledge and skills based on an interdisciplinary perspective. This will allow them to cope with agendas such as building order and peace in the international community, promoting international cooperation and development, and solving the problems of multicultural society.	The selection process will be made based on the following selection rules of the GSIR. 1. Research Results 1) Duration of the research result We need to review what you accomplished within the past three years including leave of absence and pre-admission. If only the fiscal year is listed, we are unsure of the past three years, will contact the applicant. *Research results include those that have already been confirmed for publication before its publication. 2) Changes in coefficients for each grade (Research Results) D3×1、D2×1.5、D1×3 The idea of changing the above coefficients is to calculate the coefficients for D3 and below based on the regeneration of D3. D1: 3/1= coefficients of 3, D2: 3/2= coefficients of 1.5 2. Research Plan 0.5 points for motivation will be applied for a JSPS Fellowship submission for the current year.	The draft will be prepared at the GSIR management meeting and the qualified candidates will be chosen at the GSIR Executive meeting and GSIR committee meeting.
Policy Science	The purpose of the Graduate School of Policy Science is to provide a curriculum capable of instilling students with the knowledge required to discover and solve the policy issues of our modern society, and through the practical aspects and synthesis of the diverse subjects, to foster the graduates with the skills and knowledge required by the needs of the society. In order to accomplish the purpose mentioned above, the Doctoral Program at the Graduate School of Policy Science is designed to foster the essential research skills necessary to correctly understand the policy issues we confront in our modern society and create solutions for them. Furthermore, through the research in the field of policy science, the goal of the	Based on the applicant's application, we comprehensively evaluate and select research results, research plans, and research reports in light of the purpose of human resource development for the Research Ethics Education.	In accordance with the policy selection for the Graduate School of Policy Science, the committee of the Graduate School of Policy Science deliberate the screening proposal and decide candidates.

	curriculum is to foster highly talented persons fully capable of engaging the social issues we face today.		
Technology Management	The Graduate School of Technology Management aims to make contribution to the global society. The objective of this program is to foster the scholarly and professional capability of seeing into business potential of certain technologies, and to support students to acquire new knowledge and skills for progressing the social betterment. The aim of this program is to train and educate the candidates of academic researchers in the field of technology and innovation management. This involves developing the state-of-the-art researches that bridge the realms of business practice and scholarly examination to lead the global academia in the field of technology and innovation management.	Applicants will be evaluated comprehensively from the number of peer reviewed (or non-peer reviewed) papers, publications, and presentations at academic conferences within 5 years since the submission of the application. The latest research result is given highest priority to judge whether the applicants meet the qualifications of KENKYU-SHOREI A or B.	Several selection committee members from MOT faculty make a draft of the acceptance. The candidates are selected after careful deliberation at the MOT faculty meeting.
Information Science and Engineering	The Graduate School of Information Science and Engineering aims at developing professionals with advanced expertise in information science. The Doctoral Program fosters researchers and specialists who can function at the forefront of various domains in order to solve, with creative and innovative approaches, important and critical issues of society. Acquired in the program are understanding of theoretical and technological advances in information technology, knowledge and attitudes in research ethics, creativity in identifying, analyzing, and solving problems, and skills in pursuing research activities and those in effective communication.	Give applicants points depending on their achievements. The counted achievements are as follows. 1.Papers which an applicant is the first author and peer-reviewed papers published in journals, peer-reviewed papers published in international conference's proceedings, oral presentations or poster sessions. 2. Awards Applicants must submit evidence of the achievements such as photocopy of papers and programs of conferences).	Administrative office will check if there are no flaws in the application documents. Then, the executives of the College of Information Science and Engineering will calculate the points. The result will be reviewed in the executive meeting and graduate school committee, then, approved.